



Kentucky Association of State Extension Professionals Awards

2020 KASEP Awards Chair – Dr. Donna Amaral-Phillips, 2019 M.D. Whiteker Award Winner

Call for Nominations:

1. OUTSTANDING INDIVIDUAL AWARDS

a. **M.D. Whiteker Award for Excellence in Extension** -- The outstanding Associate or Full Extension Professor will be recognized with one award (plaque and \$500 check) presented to a deserving Extension faculty member who is a member of KASEP and has five or more years of service in the Cooperative Extension Service as an Extension faculty member in Kentucky.

b. **Outstanding New Extension Faculty Award** -- One award (plaque and \$100 check) will be presented to a deserving Assistant Extension Professor who is a member of KASEP and has less than five years of service in Cooperative Extension, including all service as an Extension faculty member in Kentucky and any other state.

c. **Outstanding Extension Specialist Award** -- One award (plaque and \$100 check) will be presented to a deserving non-faculty Extension Specialist or Senior Extension Specialist who is a member of KASEP.

d. **Outstanding Extension Associate Award** -- One award (plaque and \$100 check) will be presented to a deserving Extension Associate or Senior Extension Associate who is a member of KASEP.

2. OUTSTANDING PROJECT AND PROGRAM AWARDS

a. **Outstanding Project Award** -- An outstanding current Extension project of a special and timely nature which has been in existence for less than three years will be recognized with a certificate of achievement. The project may involve one or more specialists and may be departmental or interdepartmental. All persons involved in the project should be identified and awards will be presented to each. This award is given for outstanding accomplishment without regard for traditional subject matter areas.

b. **Outstanding Program Award** -- An outstanding current Extension program developed and implemented by KASEP members for a period exceeding three years will be recognized with a certificate of achievement. The program may involve one or more specialists and may be departmental or interdepartmental. All persons involved in the program should be identified and awards will be presented to each.

NOMINATION GUIDELINES AND PROCEDURES:

- 1) Each award nomination should be submitted with one of the cover sheets attached, following suggested guidelines.
- 2) An individual can receive the M.D. Whiteker Award one time.
- 3) Nominations for either the Outstanding Project or Program Award may be made by a specialist involved or by a peer.
- 4) The deadline for nominations is **Wednesday, April 1, 2020.**
- 5) Submit nominations to: **KASEP Awards Chair, Dr. Donna Amaral-Phillips, donna.amaral-phillips@uky.edu**



NOMINATION FORM
M.D. Whiteker Excellence in Extension Award

NOMINEE: Name: _____ Years in Extension: _____

Department or Program Area: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the nominee's outstanding accomplishments.
Be sure to address the main points under the selection criteria (below).
3. Submit a copy of the nominee's current vitae and confirm that nominee is a current member of KASEP.
4. You may attach two or three letters of support as evidence of accomplishments, as well as additional supporting documents, as appropriate.
5. The nominator should be prepared to make a brief statement about the nominee at the awards luncheon.

SELECTION CRITERIA:

- 1. Contribution to the development and implementation of educational program(s) or the Kentucky Cooperative Extension – (50 points)**
 - a. Major program thrusts
 - b. Scope of accomplishments
 - c. Methods of educational delivery
 - d. Publications or other innovative educational materials developed
 - e. Cooperation with Cooperative Extension professionals (agents, specialists, associates and administrators) and appropriate networking with other organizations

- 2. Involvement in activities beyond the nominee's program thrust(s) – (30 points)**
 - a. Participation and leadership roles at university, college, department and program levels
 - b. Involvement in classroom teaching and research projects
 - c. State, regional, and national roles
 - d. Involvement in professional associations and societies

- 3. Professional and personal recognition – (20 points)**
 - a. Professional awards and honors
 - b. Elected and appointed offices
 - c. Invited presentations and writings
 - d. Special assignments or consultation

NOMINATOR: Name: _____

Address: _____ Phone: _____

Date: _____ Email: _____

ATTACHMENTS: ____ Nomination Statement ____ CV ____ Supporting material



NOMINATION FORM
Outstanding New Extension Faculty Award

NOMINEE: Name: _____ Years in Extension: _____

Department or Program Area: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the nominee's outstanding accomplishments.
Be sure to address the main points under the selection criteria (below).
3. Submit a copy of the nominee's Current Vitae.
4. You may attach two or three letters of support as evidence of accomplishments, as well as additional supporting documents, if appropriate.
5. The nominator should be prepared to make a brief statement (2-3 minutes) about the nominee at the awards luncheon.

SELECTION CRITERIA:

- 1. Contribution to the development and implementation of educational program(s) or the Kentucky Cooperative Extension – (50 points)**
 - a. Major program thrusts
 - b. Scope of accomplishments
 - c. Methods of educational delivery
 - d. Publications or other innovative educational materials developed
 - e. Cooperation with Cooperative Extension professionals (agents, specialists, associates, and administrators) and appropriate networking with other organizations

- 2. Involvement in activities beyond the nominee's program thrust(s) – (30 points)**
 - a. Participation and leadership roles at university, college, department and program levels
 - b. Involvement in teaching and research projects
 - c. State, regional, and national roles
 - d. Involvement in professional associations and societies

- 3. Professional and personal recognition – (20 points)**
 - a. Professional awards and honors
 - b. Elected and appointed offices held
 - c. Invited presentations and writings
 - d. Special assignments or consultation

NOMINATOR: Name: _____

Address: _____ Phone: _____

Date: _____ Email address _____

ATTACHMENTS: _____ Nomination Statement _____ CV _____ Supporting material



NOMINATION FORM
Outstanding Extension Specialist Award (Non-Faculty)

NOMINEE: Name: _____ Years in Extension: _____

Department or Program Area: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the nominee's outstanding accomplishments. Be sure to address the main points under the selection criteria (below).
3. Submit a copy of the nominee's current vitae and confirm that nominee is a current member of KASEP.
4. You may attach two or three letters of support as evidence of accomplishments, as well as additional supporting documents, as appropriate.
5. The nominator should be prepared to make a brief statement about the nominee at the awards luncheon.

SELECTION CRITERIA:

1. MAJOR CONTRIBUTIONS – (50 points)

(Contribution to the development and implementation of educational program(s) or mission of the Kentucky Cooperative Extension System)

- a. Major program responsibilities
- b. Scope of accomplishments
- c. Methods of delivery
- d. Innovative educational materials developed
- e. Cooperation and collaboration with Cooperative Extension professionals, paraprofessionals (agents, specialists, associates, and administrators) and appropriate networking with other organizations.

2. EXCELLENCE IN ACTIVITIES BEYOND SPECIALITY AREA – (30 points)

(Demonstrated excellence in activities beyond the nominee's program responsibilities)

- a. Participation and leadership roles at university, college, department, program and community level
- b. Involvement in demonstration and/or research projects
- c. Local, state, regional and national roles
- d. Involvement in professional associations and societies
- e. Involvement in reaching under-served and un-served audiences

3. SPECIAL COMMENDATIONS – (20 points)

- a. Professional awards and honors
- b. Elected and appointed offices
- c. Involvement in presentations, workshops, demonstrations, publications, data collection, research, etc.
- d. Special assignments or consultations
- e. Partnering efforts, linkages, and collaborations, etc.

NOMINATOR: Name: _____

Address: _____ Phone: _____

Date: _____ Email address: _____

ATTACHMENTS: _____ Nomination Statement _____ CV _____ Supporting materials



NOMINATION FORM
Outstanding Extension Associate Award

NOMINEE: Name: _____ Years in Extension: _____

Department or Program Area: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the nominee's outstanding accomplishments. Be sure to address the main points under the selection criteria (below).
3. Submit a copy of the nominee's Current Vitae.
4. You may attach two or three letters of support as evidence of accomplishments, as well as additional supporting documents, if appropriate.
5. The nominator should be prepared to make a brief statement about the nominee at the awards luncheon.

SELECTION CRITERIA:

1. MAJOR CONTRIBUTIONS – (50 points)

(Contribution to the development and implementation of educational program(s) or mission of the Kentucky Cooperative Extension System)

- a. Major program responsibilities
- b. Scope of accomplishments
- c. Methods of delivery
- d. Innovative educational materials developed
- e. Cooperation and collaboration with CES professionals, paraprofessionals (agents, specialists, administrators, program associates) and appropriate networking with other organizations.

2. EXCELLENCE IN ACTIVITIES BEYOND SPECIALITY AREA – (30 points)

(Demonstrated excellence in activities beyond the nominee's program responsibilities)

- a. Participation and leadership roles at university, college, department, program and community level
- b. Involvement in demonstration and/or research projects
- c. Local, state, regional and national roles
- d. Involvement in professional associations and societies
- e. Involvement in reaching under-served and un-served audiences

3. SPECIAL COMMENDATIONS – (20 points)

- a. Professional awards and honors
- b. Elected and appointed offices
- c. Involvement in presentations, workshops, demonstrations, etc.
- d. Special assignments or consultations
- e. Partnering efforts, linkages, and collaborations, etc.

NOMINATOR: Name: _____

Address: _____ Phone: _____

Date: _____ Email address: _____

ATTACHMENTS: ____ Nomination Statement ____ CV ____ Supporting material



NOMINATION FORM
KASEP Outstanding Project Award

Title or name of project: _____

Principal Specialist(s) Involved: _____

Other Cooperators: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the initiation, development, and outstanding accomplishments of the project. Be sure to address the main points under the selection criteria (below).
3. Submit two or three examples of educational works created and used in the nominated project as supporting evidence.

SELECTION CRITERIA:

1. Project Initiation. (20 points)

- a. How was the need for the project/program identified?
- b. Importance of the problem.
- c. Who was involved in the planning process?

2. Project Development. (40 points)

- a. Specific needs addressed.
- b. Major goals and objectives.
- c. Scope of the project/program.
- d. involvement of appropriate materials and professionals.

3. Project Implementation. (40 points)

- a. Innovations of approach.
- b. Educational materials developed (publications, videos, computer programs, etc.).
- c. Methods of educational delivery (workshops, TV, microcomputer, etc.).
- d. Evidence of accomplishment and impact.

NOMINATOR:

Name: _____

Address: _____ Phone: _____

Date: _____ Email address: _____

ATTACHMENTS: ____ Nomination Statement ____ Supporting materials



NOMINATION FORM

KASEP Outstanding Program Award

Title or name of program: _____

Principal Specialist(s) Involved: _____

Other Cooperators: _____

NOMINATION PROCEDURES:

1. Nomination packets must be submitted electronically to the 2020 KASEP Awards Committee Chair via email to **Dr. Donna Amaral-Phillips**, donna.amaral-phillips@uky.edu by **Wednesday, April 1, 2020**.
2. Submit a brief statement, not exceeding two pages, highlighting the initiation, development, and outstanding accomplishments of the program. Be sure to address the main points under the selection criteria (below).
3. Submit two or three examples of educational works created and used in the nominated program as supporting evidence.

SELECTION CRITERIA:

1. Program Initiation. (20 points)

- a. How was the need for the program identified?
- b. Importance of the problem.
- c. Who was involved in the planning process?

2. Program Development. (40 points)

- a. Specific needs addressed.
- b. Major goals and objectives.
- c. Scope of the project/program.
- d. Involvement of appropriate materials and professionals.

3. Program Implementation. (40 points)

- a. Innovations of approach.
- b. Educational materials developed (publications, videos, computer programs, etc.).
- c. Methods of educational delivery (workshops, TV, microcomputer, etc.).
- d. Evidence of accomplishment and impact.

NOMINATOR:

Name: _____

Address: _____ Phone: _____

Date: _____ Email address: _____

ATTACHMENTS: _____ Nomination Statement _____ Supporting materials